



# MUSÉE DE LA CIVILISATION

85, Rue Dalhousie, C.P. 155, Succ. B  
Québec, QC G1K 7A6  
T 418-643-2158  
F 418-646-9705  
[www.mcq.org](http://www.mcq.org)

## RESOURCE PERSON

**Private and Special Events Coordinator** T 418-643-2158 / [location@mcq.org](mailto:location@mcq.org)

## THE SITE

You are organizing a banquet, a cocktail, a conference, a seminar, a rally or any other type of private event? Whether you are 50 or 1000, you will enjoy the choices offered by the Musée de la civilisation. Discover all the possibilities available to you: grandiose architecture, spectacular exhibitions, infrastructure and services of the highest order.

## CAPACITY

**Reception style:** 1 000 people (all levels)  
**Banquet style:** 350 people (38-40 rounds of 8 to 10 people)

## RENTAL FEE

Contact coordinator for rates.

## EQUIPMENT AVAILABLE

- 350 black acrylic folding chairs
- 30 rectangular tables for service
- 15 high cocktail tables (30")
- Audiovisual equipment
- Stage
- Cloakroom with service
- Service technician throughout the event (included in the rental cost)
- Lectern
- Projection system
- Security guard (included in the rental cost)

## PARKING

Dalhousie parking lot in front of the Museum. (\$)

## GUIDELINES

**Liquor license:** The hotel or the customer must provide 100% of the liquor. A liquor license (meeting permit) is required. The establishment must provide the document confirming that we are allowed as the caterer.

**Setup:** The setup may, if needed, be allowed after 4:30 pm (6:00 pm from June 24 to Labour Day). If necessary, the setup of the predetermined space may take place before 9:30 am.

**Event:** If agreed with the venue, the event itself may begin after 6:00 pm for a reception (7:30 pm in Summer). The specific rental hours (start and end of your event) will be set out in the confirmation letter.

**Deliveries:** All deliveries must be made at the time and place agreed with the person in charge of your event at the Musée so we can notify those concerned in advance.  
Hours: Between 7:00 am and noon or between 1:00 pm and 7:00 pm.



Photo: Perspective | Idra Labrie



Photo: Perspective | Idra Labrie

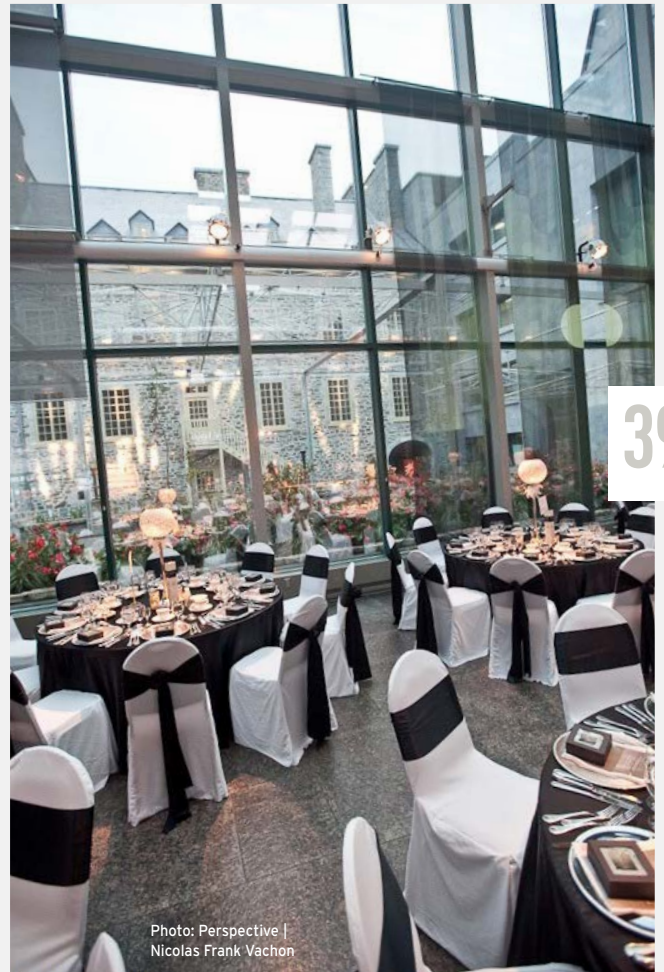


Photo: Perspective | Nicolas Frank Vachon