





# **MUSÉE DE LA** PLACE ROYALE

27, rue Notre-Dame Québec QC G1K 4E9 418-646-3167 www.mcq.org/fr/location espace

# **RESOURCE PERSON**

Private and Special Events Coordinator T 418-643-2158 / location@mcg.org

# CAPACITY

Vaulted cellars : 64 people Reception style

Salle du Roy : 64 people Banquet style 80 people Reception style

# **RENTAL FEE**

Contact coordinator for rates.

# **EQUIPMENT AVAILABLE**

- Rectangular tables
- 12 wooden tables (30 "x 60" and PVC 30" x 72")
- Kitchen area
- Oven (regular)
- 60 chairs
- 2 dved-wood dividers
- Audio-visual equipment (on request)
- Projection System
- Extra fees for technician

### **FEATURES**

- Kitchen
- Dressing room

PARKING At Dalhousie parking lot (\$)

# GUIDELINES

Liquor license: The hotel or the customer must provide 100% of the liquor. A liquor license (meeting permit) is required. The establishment must provide the document confirming that we are allowed as the caterer.

**Setup:** The setup may, if needed, be allowed after 4:00 pm in the Salle du Roy and after 4:30 pm in the vaulted cellars. If necessary, only the setup of the Salle du Roy may take place during the day.

Event: If agreed with the venue, the event itself may begin after 5:30 pm in the vaulted cellars. The specific rental hours (start and end of your event) are set out in the confirmation letter.

Deliveries: All deliveries must be made at the time and place agreed with the person in charge of your event at the Musée so we can notify those concerned in advance. Hours: 10:15 am and 4:30 pm (can occur earlier if the meeting starts early in the morning).